

NOTICE OF VACANCY AS OF MAY 2018

No.	POSITION TITLE	PLANT ILLA ITEM NO.	SG	Annual Salary	QUALIFICATION STANDARDS					OFFICE LOCATION/PLACE OF ASSIGNMENT
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY <i>(Please refer to the</i>	
1	Accountant II	16, 63	16	381,180.00	Bachelor's Degree in Commerce / Business Admin. major in Accounting	1 year of relevant experience	4 hours of relevant training	RA 1080 (Accountant)	MPFMU, FPBA, TP, SP, UITMPC	City Accountant's Office
2	Administrative Aide III (Utility Worker II)	141	3	142,968.00	Must be able to read and write	None required	None required	None required; (MC 10, s. 2013 - Cat. III)	MPFMU, FPBA, TP, SP, UITMPC	City General Services Office
3	Administrative Aide III (Utility Worker II)	146	3	142,968.00	Must be able to read and write	None required	None required	None required; (MC 10, s. 2013 - Cat. III)	TK, AD, F, C, IS	City Administrator's Office; City Information Technology Center
4	Administrative Aide III (Utility Worker II)	184	3	142,968.00	Must be able to read and write	None required	None required	None required; (MC 10, s. 2013 - Cat. III)	MPFMU, FPBA, TP, SP, UITMPC	City Mayor's Office; Davao City Library and Information Center
5	Administrative Aide IV (Clerk II)	14	4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional); First Level Eligibility	TK, AD, F, C, IS	City Agriculturist's Office
6	Administrative Aide IV (Clerk II)	44	4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional); First Level Eligibility	TK, AD, UCS, PIT, RMSIA	City Civil Registrar's Office
7	Administrative Aide IV (Clerk II)	91	4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional); First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Mayor's Office; Public Information and Production Division
8	Administrative Aide IV (Driver II)	42	4	152,088.00	Elementary School Graduate	None required	None required	Driver's License; (MC 11, s. 96 - Cat. IV)	AD, C, CS, RM, IS	City Treasurer's Office
9	Administrative Aide IV (Driver II)	48	4	152,088.00	Elementary School Graduate	None required	None required	Driver's License; (MC 11, s. 96 - Cat. IV)	TK, AD, F, C, IS	City Environment and Natural Resources Office
10	Administrative Aide IV (Driver II)	###	4	152,088.00	Elementary School Graduate	None required	None required	Driver's License; (MC 11, s. 96 - Cat. IV)	TK, AD, UCS, PIT, RMSIA	City Legal Office
11	Administrative Aide VI (Clerk III)	13	6	172,080.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	TK, AD, UCS, PIT, RMSIA	Human Resource Management Office
12	Administrative Aide VI (Clerk III)	143	6	172,080.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	TK, EPPI, AEPNDR, CO, GRD	City Mayor's Office; Barangay and Cultural Communities Affairs Division
13	Administrative Aide VI (Electrician II)	61	6	172,080.00	High School Graduate or Completion of relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	None Required/Electrician; (MC 10, s. 2013 - Cat II)	PII, IRS, AD, WC, PS	City General Services Office
14	Administrative Aide VI (Fiscal Clerk II)	43	6	172,080.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Administrator's Office
15	Administrative Aide VI (Labor Foreman)	31, 137	6	172,080.00	High School Graduate	1 year of relevant experience	4 hours of relevant training	None required; (MC 10, s. 2013 - Cat. III)	AD, C, CS, RM, IS	City Environment and Natural Resources Office
16	Administrative Aide VI (Mechanic II)	87	6	172,080.00	High School Graduate or Completion of	1 year of relevant experience	4 hours of relevant training	None Required/Mechanic; (MC 10, s. 2013 - Cat. II)	TK, EPPI, AEPNDR, CO, GRD	City Engineer's Office

17	Administrative Assistant I (Bookbinder III)	72	7	183,048.00	Elementary School Graduate	None required	None required	None required; (MC 11, s. 96 - Cat. III)	PII, IRS, AD, WC, PS	City Administrator's Office; Economic Enterprises
18	Administrative Assistant II (Accounting Clerk III)	34	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Accountant's Office
19	Administrative Assistant II (Assistant Information Officer)	89	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Mayor's Office; Public Information and Production Division
20	Administrative Assistant II (Data Entry Machine Operator II)	126	8	195,384.00	Completion of two years studies in college or High School Graduate with relevant	1 year of relevant experience	4 hours of relevant training	Data Encoder (MC 11, s. 96 - Cat. I); Career Service (Subprofessional); First Level Eligibility	AD, C, CS, RM, IS	City Administrator's Office; City Information Technology Center
21	Administrative Assistant II (Labor General Foreman)	132	8	195,384.00	High School Graduate	1 year of relevant experience	4 hours of relevant training	None required; (MC 10, s. 2013 - Cat. III)	PS, CO, PME, AO, AD	City Environment and Natural Resources Office
22	Administrative Assistant II (Plumber Foreman)	102	8	195,384.00	High School Graduate or Completion of relevant	1 year of relevant experience	4 hours of relevant training	None Required/Plumber; (MC 10, s. 2013 - Cat. II)	TK, AD, F, C, IS	City Engineer's Office
23	Administrative Assistant II (Plumber Foreman)	52	8	195,384.00	High School Graduate or Completion of relevant	1 year of relevant experience	4 hours of relevant training	None Required/Plumber; (MC 10, s. 2013 - Cat. II)	TK, AD, F, C, IS	City General Services Office
24	Administrative Assistant III (Buyer III)	34	9	209,676.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	TK, AD, F, C, IS	City General Services Office
25	Administrative Assistant III (Communications Equipment Operator III)	22	9	209,676.00	Completion of two years studies in college or High School Graduate	1 year of relevant experience	4 hours of relevant training	None Required/Communication Equipment	PONOGO, OS, BDPFS, SP, RA	City Treasurer's Office
26	Administrative Assistant III (Secretary II)	9	9	209,676.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	PONOGO, OS, BDPFS, SP, RA	City Social Services and Development Office
27	Administrative Assistant III (Storekeeper III)	46, 47	9	209,676.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	TK, AD, F, C, IS	City General Services Office
28	Administrative Assistant IV (Bookbinder IV)	12	10	224,616.00	Elementary School Graduate	2 years of relevant experience	8 hours of relevant training	None required; (MC 11, s. 96 - Cat. III)	PONOGO, OS, BDPFS, SP, RA	City Engineer's Office
29	Administrative Assistant IV (Carpenter General Foreman)	51	10	224,616.00	High School Graduate or Completion of	2 years of relevant experience	8 hours of relevant training	None required/Carpenter; (MC 10, s.	TK, AD, F, C, IS	City General Services Office
30	Administrative Assistant V (Communications Equipment Operator IV)	22	11	242,148.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Appropriate License; (MC 11, s. 96 - Cat. II); Career Service (Subprofessional); First Level Eligibility	TK, AD, F, C, IS	City Mayor's Office; Communication Unit
31	Administrative Assistant VI (Computer Operator III)	8, 11	12	265,788.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Data Encoder (MC 6, s. 2010); Career Service (Subprofessional); First Level Eligibility	TK, AD, F, C, IS	City Planning and Development Office
32	Administrative Assistant VI (Computer Operator III)	98	12	265,788.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Data Encoder (MC 6, s. 2010); Career Service (Subprofessional); First Level Eligibility	PS, CO, PME, AO, AD	City Treasurer's Office
33	Administrative Assistant VI (Photographer IV)	106	12	265,788.00	High School Graduate or Completion of relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	None Required/Photographer; (MC 10, s. 2013 - Cat. II); Career Service (Subprofessional); First Level	TK, EPPI, AEPPNR, CO, GRD	City Mayor's Office; Tourism Promotion Division

34	Administrative Officer IV (Management and Audit Analyst II)	38	15	348,120.00	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, F, C, IS	City Administrator's Office
35	Administrative Officer V (Administrative Officer III)	56	18	457,020.00	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, F, C, IS	City Administrator's Office; Economic Enterprises Management
36	Agricultural Technologist	87, 114, 156, 170, 171, 175	10	224,616.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	TK, AD, F, C, IS	City Agriculturist's Office
37	Architect II	150	16	381,180.00	Bachelor's Degree in Architecture	1 year of relevant experience	4 hours of relevant training	RA 1080 (Architect)	MPFMU, FPBA, TP, SP, UITMPC	City Engineer's Office
38	Assessment Clerk II	57	6	172,080.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) ; First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Assessor's Office
39	Building Inspector	151	11	242,148.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Second Level Eligibility	TK, AD, F, C, IS	City Engineer's Office
40	Cemetery Caretaker	224	2	134,400.00	Must be able to read and write	None required	None required	None required; (MC 11, s. 96 - Cat. III)	PII, IRS, AD, WC, PS	City Administrator's Office; Operation of Cemeteries
41	Community Development Assistant I	106, 107	7	183,048.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) ; First Level Eligibility	TK, AD, SM, AD, KRPLDO	City Environment and Natural Resources Office
42	Computer File Librarian II	137	10	224,616.00	Bachelor's Degree	None required	None required	Career Service (Professional); Second Level Eligibility	TK, AD, SM, AD, KRPLDO	City Administrator's Office; City Information
43	Computer Programmer III	37	18	457,020.00	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, SM, AD, KRPLDO	City Mayor's Office; Permits and Licenses Division (Business
44	Cooperative Development Specialist I	13	11	242,148.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Second Level Eligibility	TK, AD, SM, AD, KRPLDO	City Cooperative Development Office
45	Day Care Worker II	91, 140, 177, 214,	8	195,384.00	High School Graduate	1 year of relevant experience	4 hours of relevant training	None required; (MC 11, s. 96 - Cat. III)	TK, AD, SM, AD, KRPLDO	City Social Services and Development Office
46	Dentist III	192	20	564,444.00	Doctor of Dental Medicine or Dental Surgery	2 years of relevant experience	8 hours of relevant training	RA 1080 (Dentist)	TK, AD, SM, AD, KRPLDO	City Health Office
47	Development Management Officer I	202	11	242,148.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Second Level Eligibility	PS, CO, PME, AO, AD	City Mayor's Office; Integrated Gender and Development
48	Electrical Inspector II	174	8	195,384.00	High School Graduate or Completion of relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	None Required/Electrician; (MC 10, s. 2013 - Cat. II)	TK, EPPI, AEPNPR, CO, GRD	City Engineer's Office
49	Engineer III	42, 99	19	505,188.00	Bachelor's Degree in Engineering relevant to the job	2 years of relevant experience	8 hours of relevant training	RA 1080 (Engineer)	TK, AD, F, C, IS	City Engineer's Office
50	Environmental Management Specialist II	124	15	348,120.00	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	PII, IRS, AD, WC, PS	City Environment and Natural Resources Office

51	Information Technology Officer II	101	22	704,604.00	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, F, C, IS	City Administrator's Office; City Information Technology Center
52	Legal Aide	26	5	161,772.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional); First Level Eligibility	AD, C, CS, RM, IS	City Legal Office
53	Local Assessment Operations Officer I	44, 62	11	242,148.00	Bachelor's Degree	None required	None required	Career Service (Professional); Second Level Eligibility	AD, C, CS, RM, IS	City Assessor's Office
54	Local Revenue Collection Officer I	66, 331, 371, 383,	11	242,148.00	Bachelor's Degree	None required	None required	Career Service (Professional); Second Level Eligibility	OC, CC, AD, WC, CS	City Treasurer's Office
55	Local Revenue Collection Officer II	59.4	15	348,120.00	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level	TK, AD, F, C, IS	City Treasurer's Office
56	Local Treasury Operations Officer II	13	15	348,120.00	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, F, C, IS	City Treasurer's Office
57	Market Inspector II	74	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	TK, AD, UCS, PIT, RMSIA	City Administrator's Office; Operation of Markets
58	Meat Inspector II	26	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional); First Level Eligibility	PONOGO, OS, BDPFS, SP, RA	City Veterinarian's Office
59	Medical Laboratory Technician I	56	6	172,080.00	Completion of a course of at least four (4) years leading to the Degree of Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Laboratory Technician)	PONOGO, OS, BDPFS, SP, RA	City Health Office
60	Medical Laboratory Technician II	74	8	195,384.00	Completion of a course of at least four (4) years leading to the Degree of Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	1 year of relevant experience	4 hours of relevant training	RA 1080 (Medical Laboratory Technician)	PS, CO, PME, AO, AD	City Veterinarian's Office
61	Midwife III	179, 201, 203	13	290,688.00	Completion of the Midwifery Course	2 years of relevant experience	8 hours of relevant training	RA 1080 (Midwife)	OC, CC, AD, WC, CS	City Health Office
62	Midwife IV	101, 265	15	348,120.00	Completion of the Midwifery Course	3 years of relevant experience	16 hours of relevant training	RA 1080 (Midwife)	TK, AD, UCS, PIT, RMSIA	City Health Office
63	Museum Researcher II	206	14	317,928.00	Bachelor's Degree	1 yr of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	PONOGO, OS, BDPFS, SP, RA	City Mayor's Office; Museo Dabawenyo
64	Nurse IV	48	19	505,188.00	Bachelor of Science in Nursing	2 years of relevant experience	8 hours of relevant training	RA 1080 (Nurse)	PONOGO, OS, BDPFS, SP, RA	City Health Office
65	Nutritionist-Dietitian I	38	11	242,148.00	Bachelor's Degree major in Nutrition & Dietetics or Community Nutrition	None required	None required	RA 1080 (Nutritionist-Dietitian)	AD, C, CS, RM, IS	City Health Office

66	Population Program Worker II	127	7	183,048.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) ; First Level Eligibility	PS, CO, PME, AO, AD	City Health Office
67	Revenue Collection Clerk I	292,360	5	161,772.00	Completion of two years studies in college	none required	none required	Career Service (Subprofessional) ; First Level Eligibility	PS, CO, PME, AO, AD	City Treasurer's Office
68	Sanitation Inspector III	104	11	242,148.00	Completion of two years studies in college	2 years of relevant experience	8 hours of relevant training	Career Service (Subprofessional) ; First Level Eligibility	PS, CO, PME, AO, AD	City Health Office
69	Security Guard II	68,81	5	161,772.00	High School Graduate	None required	None required	Security Guard License; (MC 10, s. 2013 - Cat. IV)	TK, AD, F, C, IS	City General Services Office
70	Security Guard II	86,93,131,141,197	5	161,772.00	High School Graduate	None required	None required	Security Guard License; (MC 10, s. 2013 - Cat. IV)	TK, AD, F, C, IS	City Administrator's Office; Operation of Markets
71	Social Welfare Officer II	30	15	348,120.00	Bachelor's Degree in Social Work	1 year of relevant experience	4 hours of relevant training	R.A. 1080 (Social Worker)	TK, AD, UCS, PIT, RMSIA	City Social Services and Development Office
72	Social Welfare Officer III	220	18	457,020.00	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	R.A. 1080 (Social Worker)	MPFMU, FPBA, TP, SP, UITMPC	City Social Services and Development Office
73	Special Agent I	41	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional) ; First Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Agriculturist's Office
74	Sports and Games Regulation Officer II	118	14	317,928.00	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Mayor's Office; Sports Development Division
75	Statistician III	40	18	457,020.00	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional); Second Level Eligibility	MPFMU, FPBA, TP, SP, UITMPC	City Planning and Development Office
76	Supervising Administrative Officer (Management and Audit Analyst IV)	34	22	704,604.00	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, SM, AO, KRPLDO	City Administrator's Office
77	Tourism Operations Officer II	103	15	348,120.00	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional); Second Level Eligibility	TK, AD, SM, AO, KRPLDO	City Mayor's Office; Tourism Promotion Division
78	Zoning Inspector II	52	8	195,384.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional) ; First Level Eligibility	AD, C,CS,RM,IS	City Planning and Development Office

NOTE: In all stages of recruitment, selection and placement, there shall be no discrimination on account of age, sex, sexual orientation, gender identity, civil status, disability, religion, ethnicity or political affiliation.