

NOTICE OF VACANCY AS OF JULY 2018

No.	POSITION TITLE	PLANT ILLA ITEM NO.	SG	Annual Salary	QUALIFICATION STANDARDS					OFFICE LOCATION/PLACE OF ASSIGNMENT
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY <i>(Please refer to the</i>	
1	Nursing Attendant I	21	4	152,088	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	TK, AD, F, C, IS	City Health Office Paquibato Hospital
2	Administrative Aide IV (Driver II)	67	4	152,088	Elementary School Graduate	None required	None required	Driver's License (MC 11, s. 96 - Cat. IV)	TK, AD, F, C, IS	City Administrator's Office Operation of
3	Local Revenue Collection Officer I	72, 120, 331, 354	11	242,148	Bachelor's Degree	None required	None required	Career Service (Professional)	MPFMU, FPBA, TP, SP, UITMPC	City Treasurer's Office
4	Day Care Worker II	204	8	195,384	High School Graduate	1 year of relevant experience	4 hours of relevant training	None required (MC 11, s. 96 - Cat. III)	PS, CO, PME, AO, AD	City Social Services and Development Office
5	Nurse IV	372	19	505,188	Bachelor of Science in Nursing	2 years of relevant experience	8 hours of relevant training	RA 1080 (Nurse)	TK, AD, SM, AD, KRPLDO	City Health Office
6	Accountant IV	11	22	704,604	Bachelor's Degree in Commerce / Business Admin. Major in	3 years of relevant experience	16 hours of relevant training	RA 1080 (Accountant)	MPFMU, FPBA, TP, SP, UITMPC	City Accountant's Office
7	Ticket Checker	157, 159, 229	3	142,968	High School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	MPFMU, FPBA, TP, SP, UITMPC	City Treasurer's Office
8	Administrative Aide III (Utility Worker II)	99	3	142,968	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	TK, AD, F, C, IS	City General Services Office
9	Tourism Operations Officer II	108	15	348,120	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	OC, CC, AD, WC, CS	City Mayor's Office Tourism Promotion Division
10	Supervising Agriculturist	28	22	704,604	Bachelor's degree in Agriculture or other allied courses such as	3 years of relevant experience	16 hours of relevant training	Relevant RA 1080	TK, EPPI, AEPNNR, CO, GRD	City Agriculturist's Office
11	Information Technology Officer II	70	22	704,604	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional)	TK, AD, UCS, PIT, RMSIA	City Accountant's Office
12	Security Guard II	14	5	161,772	High School Graduate	None required	None required	Security Guard License (MC 10, s. 2013 - Cat. IV)	P11, IRS, AD, WC, PS	City Administrator's Office Davao City
13	Social Welfare Officer IV	20	22	704,604	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	R.A. 1080 (Social Worker)	PS, CO, PME, AO, AD	City Social Services and Development Office
14	Supervising Cooperative Development Specialist	9	22	704,604	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional)	PS, CO, PME, AO, AD	City Cooperative Development Office
15	Administrative Aide IV (Driver II)	236	4	152,088	Elementary School Graduate	None required	None required	Driver's License (MC 11, s. 96 - Cat. IV)	TK, AD, F, C, IS	City Mayor's Office Local Disaster Risk Reduction

16	Security Guard III	101	8	195,384	High School Graduate	1 year of relevant experience	4 hours of relevant training	Security Guard License (MC 11, s. 96 - Cat. IV)	PII, IRS, AD, WC, PS	City Administrator's Office Operation of Markets
17	Administrative Assistant II (Accounting Clerk III)	26	8	195,384	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional)	MPFMU, FPBA, TP, SP, UITMPC	City Accountant's Office
18	Administrative Aide III (Utility Worker II)	132, 207	3	142,968	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	TK, AD, F, C, IS	City Administrator's Office
19	Administrative Aide IV (Clerk II)	27	4	152,088	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	AD, C, CS, RM, IS	City Administrator's Office
20	Administrative Aide VI (Clerk III)	76	6	172,080	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional)	AD, C, CS, RM, IS	City Administrator's Office
21	Administrative Assistant I (Bookbinder III)	73	7	183,048	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	TK, AD, F, C, IS	City Administrator's Office Economic
22	Administrative Assistant IV (Bookbinder IV)	23	10	224,616	Elementary School Graduate	2 years of relevant experience	8 hours of relevant training	None required (MC 11, s. 96 - Cat. III)	TK, AD, F, C, IS	City Administrator's Office
23	Administrative Assistant IV (Carpenter General Foreman)	68	10	224,616	High School Graduate or Completion of relevant vocational/trade	2 years of relevant experience	8 hours of relevant training	None required/Carpenter (MC 10, s. 2013 - Cat. II)	TK, AD, F, C, IS	City Administrator's Office Economic Enterprises
24	Administrative Officer IV (Administrative Officer II)	59	15	348,120	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	AD, C, CS, RM, IS	City Administrator's Office Economic Enterprises
25	Market Inspector I	77	6	172,080	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	TK, EPPI, AEPNNR, CO, GRD	City Administrator's Office Operation of
26	Market Supervisor IV	72	22	704,604	Bachelor's Degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional)	TK, EPPI, AEPNNR, CO, GRD	City Administrator's Office Operation of
27	Security Guard II	11, 90	5	161,772	High School Graduate	None required	None required	Security Guard License (MC 10, s. 2013 - Cat. IV)	PII, IRS, AD, WC, PS	City Transport and Traffic Management Office
28	Administrative Aide III (Utility Worker II)	63	3	142,968	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	TK, AD, F, C, IS	City Agriculturist's Office
29	Administrative Aide IV (Clerk II)	20	4	152,088	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	AD, C, CS, RM, IS	City Agriculturist's Office
30	Agricultural Technologist	85, 89, 138, 143	10	224,616	Bachelor's degree in Agriculture or other allied courses such as	None required	None required	Relevant RA 1080	TK, EPPI, AEPNNR, CO, GRD	City Agriculturist's Office
31	Aquaculturist II	37	15	348,120	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	TK, EPPI, AEPNNR, CO, GRD	City Agriculturist's Office
32	Administrative Officer V (Administrative Officer III)	4	18	457,020	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	AD, C, CS, RM, IS	City Assessor's Office
33	Local Assessment Operations Officer I	35	11	242,148	Bachelor's Degree	None required	None required	Career Service (Professional)	MPFMU, FPBA, TP, SP, UITMPC	City Assessor's Office

34	Administrative Aide IV (Clerk II)	36	4	152,088	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	AD, C, CS, RM, IS	City Civil Registrar's Office
35	Cooperative Development Specialist I	18	11	242,148	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	PS, CO, PME, AO, AD	City Cooperative Development Office
36	Administrative Aide VI (Mechanic II)	88	6	172,080	High School Graduate or Completion of relevant vocational/trade	1 year of relevant experience	4 hours of relevant training	None Required/Mechanic (MC 10, s. 2013 - Cat. II)	TK, AD, F, C, IS	City Engineer's Office
37	Building Inspector	153	11	242,148	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	PONOGO, OS, BDPFS, SP, RA	City Engineer's Office
38	Construction and Maintenance General Foreman	52, 59	11	242,148	High School Graduate	2 years of relevant experience	8 hours of relevant training	None required (MC 11, s. 96 - Cat. III)	TK, AD, F, C, IS	City Engineer's Office
39	Engineering Assistant	129, 166	8	195,384	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional)	PONOGO, OS, BDPFS, SP, RA	City Engineer's Office
40	Laboratory Technician II	141	8	195,384	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Laboratory Technician (MC 11, s. 96 - Cat. II)	TK, AD, F, C, IS	City Engineer's Office
41	Administrative Aide III (Plumber I)	56	3	142,968	Elementary School Graduate	None required	None required	Plumber (MC 3, s. 08 - Cat. II)	TK, AD, F, C, IS	City General Services Office
42	Administrative Officer I (Supply Officer I)	31	10	224,616	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	MPF MU, FPBA, TP, SP, UITMPC	City General Services Office
43	Health Education and Promotion Officer I	30	10	224,616	Bachelor's Degree	none required	none required	Career Service (Professional)	TK, AD, SM, AD, KRPLDO	City Health Office
44	Laboratory Aide II	253	4	152,088	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	TK, AD, F, C, IS	City Health Office
45	Medical Equipment Technician II	54	8	195,384	Completion of relevant two years studies in college or Completion of relevant medical	1 year of relevant experience	4 hours of relevant training	Equipment Technician (MC 11, s. 96 - Cat. II)	TK, AD, F, C, IS	City Health Office
46	Sanitation Inspector III	205, 380	11	242,148	Completion of two years studies in college	2 years of relevant experience	8 hours of relevant training	Career Service (Subprofessional)	TK, EPPI, AEPNNR, CO, GRD	City Health Office
47	Legal Aide	49	5	161,772	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	PII, IRS, AD, WC, PS	City Legal Office
48	Administrative Aide V (Illustrator II)	98	5	161,772	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	None required/Illustrator (MC 10, s. 2013 - Cat. II)	TK, AD, F, C, IS	City Mayor's Office Public Information and Production Division
49	Administrative Officer IV (Information Officer II)	95	15	348,120	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	OC, CC, AD, WC, CS	City Mayor's Office Public Information and Production Division
50	Administrative Officer V (Information Officer III)	86	18	457,020	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	OC, CC, AD, WC, CS	City Mayor's Office Public Information and Production Division

51	Development Management Officer I	201	11	242,148	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	PONOGO, OS, BDPFS, SP, RA	City Mayor's Office Integrated Gender and
52	Economist III	217	18	457,020	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	PONOGO, OS, BDPFS, SP, RA	City Mayor's Office Investment Promotion Division
53	Labor and Employment Officer II	227	13	290,688	Bachelor's degree	None required	None required	Career Service (Professional)	CDE, RSP, BCWN, LDPA, LF, PPPM	City Mayor's Office Davao City Public Employment Service Office
54	Museum Researcher I	209	10	224,616	Bachelor's degree	None required	None required	Career Service (Professional)	PONOGO, OS, BDPFS, SP, RA	City Mayor's Office Museo Dabawenyo
55	Recreation and Welfare Service Assistant	123,125	7	183,048	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)	PS, CO, PME, AO, AD	City Mayor's Office Sports Development Division
56	Supervising Administrative Officer (Information Officer IV)	85	22	704,604	Career Service (Professional) Second Level Eligibility	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility Open (Co-Terminous)	OC, CC, AD, WC, CS	City Mayor's Office Public Information and Production Division
57	Assistant Statistician	45	9	209,676	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional)	PONOGO, OS, BDPFS, SP, RA	City Planning and Development Office
58	Computer Programmer III	4	18	457,020	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	TK, AD, UCS, PIT, RMSIA	City Planning and Development Office
59	Development Management Officer I	62	11	242,148	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	PONOGO, OS, BDPFS, SP, RA	City Planning and Development Office
60	Day Care Worker I	104,133,189,252	6	172,080	High School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	PS, CO, PME, AO, AD	City Social Services and Development Office
61	Social Welfare Officer II	22	15	348,120	Bachelor's Degree in Social Work	1 year of relevant experience	4 hours of relevant training	R.A. 1080 (Social Worker)	PS, CO, PME, AO, AD	City Social Services and Development Office
62	Administrative Aide VI (Clerk III)	27	6	172,080	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional)	AD, C, CS, RM, IS	City Treasurer's Office
63	Administrative Officer I (Records Officer I)	19	10	224,616	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	AD, C, CS, RM, IS	City Treasurer's Office
64	Administrative Officer III (Cashier II)	83	14	317,928	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	MPFMU, FPBA, TP, SP, UITMPC	City Treasurer's Office
65	Local Treasury Operations Officer I	338,364,382	11	242,148	Bachelor's Degree	None required	None required	Career Service (Professional)	MPFMU, FPBA, TP, SP, UITMPC	City Treasurer's Office
66	Revenue Collection Clerk I	301,412	5	161,772	Completion of two years studies in college	none required	none required	Career Service (Subprofessional)	MPFMU, FPBA, TP, SP, UITMPC	City Treasurer's Office

67	Meat Inspector III	23,48	11	242,148	Completion of two years studies in college		8 hours of relevant training	Career Service (Subprofessional)	TK, AD, SM, AO, KRPLDO	City Veterinarian's Office
68	Administrative Officer II (Human Resource Management Officer I)	27	11	242,148	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)	CDE, RSP, BCWM, LDPA, LF, PPPM	Human Resource Management Office
69	Administrative Officer V (Human Resource Management Officer III)	30	18	457,020	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	CDE, RSP, BCWM, LDPA, LF, PPPM	Human Resource Management Office

NOTE: In all stages of recruitment, selection and placement, there shall be no discrimination on account of age, sex, sexual orientation, gender identity, civil status, disability, religion, ethnicity or political affiliation.

